

# **St. Edmund's Academy**

## EXPECTATIONS AND BEHAVIOR

St. Edmund's Academy holds six core values at the heart of the institution. There are very few occasions in which these central values do not give clarity and direction to all that we do and how we judge actions and words. These values are stated at the beginning of the Guidelines and Information. St. Edmund's Academy understands the advantages of constructive, positive, independent behavior rather than the negative attitude implied in a long list of prohibitions. Nevertheless, we all must distinguish between the freedom to act responsibly and open permissiveness. Thus, there are things we do and things we do not, and common sense prevails. In our daily life at school, we hold the following expectations of each student:

**1. Courteousness and respectfulness with all faculty, staff, students, visitors and guests at any time and at any place including traveling to and from school.**

Avoidance of foul language, nasty and deprecating comments, teasing, or provoking others;

Willingness to accept responsibility for his or her behavior, without the need to blame others or use deception to avoid a consequence;

Under no circumstances using physical means to express anger or frustration;

Refraining from all behaviors, both physical and verbal, that disrupt the learning of others in the classroom or during other activities; Using good table manners and a calm deportment at lunch, so that this is a pleasant time for all; Traveling in the hallways in a calm and careful manner, realizing that many other students and groups of students (often younger and smaller) are using the same space.

**2. Completion of all assignments, both in-class and homework, in a timely fashion, understanding that deadlines have the purpose of ensuring that all students are current in their obligations and learning can progress for the entire class.**

The prompt return of library books, materials and other equipment, so that they are available to others; Punctuality for all classes and activities.

**3. Keeping lockers, cubbies, desks organized and in good order, so that materials and assignments can be quickly located and ready for class.**

**4. Adherence to the school's uniform/dress code, keeping clothes clean and in good repair; good personal hygiene including the use of deodorant for all students in the 5th grade and above.**

**5. Demonstrating good sportsmanship on any team or in any activity.**

**6. Honesty in all dealings with all people.**

Never representing another's work, be it from classmate or a text source, including material from on-line access, as one's own, without giving full credit.

The above is a code of conduct which manifests respect for teachers and peers, acceptance of responsibility, and consideration for others' feelings and property. Because students are in the process of learning these expectations, and re-learning them as they progress through their developmental stages of growth, there will be times when unacceptable behavior occurs.

Parents will be informed accordingly and their support solicited in correcting the problem. The school works to match the misbehavior to the consequences that follow. The purpose of consequences is not to condemn, but rather to mark the occasion so that similar instances will not occur

Younger children can expect loss of school privileges and recess, special work, and communication to parents from teachers and/or the Assistant Head of School. In serious or repetitive circumstances, a meeting with the Headmaster may also occur.

Older students can expect loss of privileges, the assignment of special work or essays, some form of community service, in addition to meeting with the Assistant Head of School and/or Headmaster. Continued infractions will lead to suspension from school (or an in-house suspension) for not less than one day during which the student will be responsible for any work requiring teacher evaluation. Parents will be informed accordingly.

At no time should students leave the school campus unless under the direct supervision of a teacher on a recognized trip or errand.

Involvement with weapons of any kind, alcohol, drugs, or tobacco on school grounds or during a school sponsored trip will result in an immediate suspension of not less than three days or immediate expulsion.

It is the school's goal to prevent the negative behavior of one student from interfering with the learning of others and with the maintenance of a caring, respectful, and supportive community ethos.

IN ALL CASES OF DISCIPLINE, THE DECISION OF  
THE HEAD OF SCHOOL IS FINAL.

Together, we have read and discussed this selection from the Guidelines and Information of St. Edmund's Academy

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Parent/Guardian Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

